

Payment Record / Rooming List



Payment Record # _____
 Representative Name _____
 School _____
 Name _____
 Address _____
 Phone () _____
 E-Mail Address _____

Changes / Cancellations / Remarks:

Materials Request:

Room #1 For Rooms larger than 8 people use new room and write "continued"

Group ID# _____

Participants Name (Last, First)	Name on Check <small>(If same, check box. If different, write name)</small>	Amount Enclosed \$	Customer #
1. _____			
2. _____			
3. _____			
4. _____			
5. _____			
6. _____			
7. _____			
8. _____			

Room #2 _____

Group ID# _____

Participants Name (Last, First)	Name on Check <small>(If same, check box. If different, write name)</small>	Amount Enclosed \$	Customer #
1. _____			
2. _____			
3. _____			
4. _____			
5. _____			
6. _____			
7. _____			
8. _____			

Room #3 _____

Group ID# _____

Participants Name (Last, First)	Name on Check <small>(If same, check box. If different, write name)</small>	Amount Enclosed \$	Customer #
1. _____			
2. _____			
3. _____			
4. _____			
5. _____			
6. _____			
7. _____			
8. _____			

Room #4 _____

Group ID# _____

Participants Name (Last, First)	Name on Check <small>(If same, check box. If different, write name)</small>	Amount Enclosed \$	Customer #
1. _____			
2. _____			
3. _____			
4. _____			
5. _____			
6. _____			
7. _____			
8. _____			

Total Number of Checks _____ Total Amount Enclosed _____ Signature _____ Date _____